

Six Monthly Drug Report (DISTRICT HOSPITALS)

Name of the Health Centre: _____ District: _____ Date of submission: _____

Name & designation of the person who filled out the six monthly drug report: _____

Patient Attendance*	Jan/Jul	Feb/Aug	Mar/Sep	Apr/Oct	May/Nov	Jun	Dec	Total
New								
Old								

* include patients, outpatients and sub-post clinical posts

INSTRUCTIONS FOR COMPLETION OF SIX MONTHLY DRUG REPORT

1. January – June report is used by the DVED to mobilize drugs within the health facilities.
2. July – December report is used for calculating the quantity required for the following year.
3. Figures for drug quantities issued each month should be taken from the stock register and entered in “quantity issued” column. If none were issued write “ ___”. If no drugs were issued because they were out of stock, write O/S. **DO NOT LEAVE THE QUANTITY ISSUED COLUMN BLANK.** Include any drugs supplies to school and VHWs. Drugs supplied to other hospitals, BHUs and dispensaries should be listed separately on the form “drugs issued to other health centres”.
4. Balance: enter the total physical balance of each drug in your store.
5. Make sure that all drugs are included in this report. At the end, a section named “OTHER DRUGS” has been included for this purpose.
6. The column “QUANTITY REQUIRED” will be the amount you receive in your annual supply.
7. At the end of the report form, there is a mobilization form where you may write down any excess stocks, which are available for mobilization. The DVED will subsequently inform you of where to mobilize these drugs.
8. On the last page of the report form, list all drugs which have already expired and which need to be disposed off. Store them separately but do not send them to MSD. Obtain write off sanction order from the Dzongkhag administration. Send a copy to DVED and the DNP.
9. **Jan – June form should reach us latest by July 31 and Jul - Dec form should reach by Jan 31.**

Formula: Quantity required for one year = AMU (average monthly use) X 26 – expected December balance.

NOTE:

- AMU = total consumption / no of months in stock.
- Balance: you should take note of the expiry date and subtract only the consumable quantity within the expiry date. Also take note of the drugs which are not received within December but reflected in the distribution order. (BHUs should obtain a copy of the distribution order from DHSO).
- Expected Dec balance: if you are filling your report in Jan 2005, you must write the expected December balance of Dec 2005.
- For rarely used items, take into consideration the physical balance in the store as well as in the dispensary/ward which you have already issued.

Example:

You are quantifying for Paracetamol tablet 500mg for 2005-06.

AMU = 10,000 tabs

Balance = 170000 expiry date Sep 2006

From Jan 2005 – Dec 2005, you will use up 12 x 10,000 = 120000 tabs

Therefore, expected Dec balance = 170000 – 120000 = 50000

Quantity required = AMU x 26 – expected Dec balance

= 10,000 x 26 – 50000

= 210000 tabs

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
1.	Adrenaline 1mg/ml inj (1ml)													
2.	Albendazole 400mg tab.													
3.	Aluminium salt and magnesium salt tab (Antacid)													
4.	Amitriptylline 25mg tab													
5.	Amoxycillin 250mg scored tab/cap.													
6.	Ampicillin 500mg inj.													
7.	Anti snake venom serum (viper,cobra,krait) dry pwr inj													
8.	Antihaemorrhoidal oint. 20G (with steroid)													
9.	Antirabies vaccine inj.													
10.	Artemether 80mg/ml inj (1ml)													
11.	Artesunate 50mg tab.													
12.	Arthemether 20mg + Lumefantrine 120mg (Coartem)													
13.	Aspirin 75mg enetric coated tab													
14.	Atenolol 50mg tab													
15.	Atropine 1% eye ointment													
16.	Atropine sulphate 0.6mg/ml inj (1ml)													
17.	BCG inj.													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
18.	Benzathine Benzylpenicillin 2.4g (24 lakh unit) inj.													
19.	Benzoic acid powder													
20.	Benzylpenicillin 3g (50lakh unit) inj.													
21.	Calamine powder 450G													
22.	Calcium gluconate 10% inj. (10 ml)													
23.	Calcium lactate 300mg tab.													
24.	Carbamazepine 200mg tab.													
25.	Charcoal activated powder 450g													
26.	Chloramphenicol 0.4% eye drops													
27.	Chloramphenicol 1% 250mg eye applicaps													
28.	Chloramphenicol 1g inj.													
29.	Chloramphenicol 250mg cap.													
30.	Chlorhexidine 7.5% + cetrimide 15% conc. soln.													
31.	Chlorine (Bleaching Powder)													
32.	Chloroform spirit													
33.	Chloroquine 150mg tab.													
34.	Chloroquine 322.5mg/5ml inj. (5ml)													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
35.	Chloroquine 50mg/5ml syrup													
36.	Chlorpheniramine 4mg tab.													
37.	Chlorpromazine 100mg tab													
38.	Chlorpromazine 25mg/ml inj (1ml)													
39.	Clotrimazole 1% oint., 15g													
40.	Clotrimazole 100mg pessary													
41.	Cloxacillin 250mg cap.													
42.	Coal tar solution 450ml													
43.	Codeine phosphate 15mg tab. (CD)													
44.	Compound benzoin inhalation													
45.	Compound solution of sodium lactate inj.													
46.	Condom													
47.	Copper containing device													
48.	Dapsone 100mg tab.													
49.	Dapsone 25mg tab.													
50.	Dapsone 50mg tab.													
51.	Dexamethasone 4mg/ml inj (ml)													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
52.	Dextrose 10% inj. (500ml)													
53.	Dextrose 25% inj. (25ml)													
54.	Dextrose 5% inj. (500ml)													
55.	Dextrose 5% sodium chloride 0.45% inj (500ml)													
56.	Dextrose 5% sodium chloride 0.9% inj (500ml)													
57.	Diazepam 5mg tab													
58.	Diazepam 5mg/ml inj (2ml) CD													
59.	Dicyclomine 10mg tab.													
60.	Dicyclomine 10mg/ml Inj. (2ml)													
61.	Digoxin 0.5mg/ml inj (2ml)													
62.	Digoxin 250mcg tab													
63.	Digoxin 50 mcg/ml oral soln.													
64.	Diphtheria-pertussis-tetanus inj. With Hepatitis B													
65.	Doxycycline 100mg cap/tab													
66.	Envelopes plastic dispensing 10x12 cm													
67.	Ephedrine 30mg tab													
68.	Ergotamine Tartrate 1mg + Caffeine 100mg tab.													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
69.	Erythromycin 250mg tab.													
70.	Ethambutol 400mg tab.													
71.	Ethinylestradiol 50 mcg tab.													
72.	Ethyl Chloride spray (100ml)													
73.	Ferrous Sulphate 60mg + Folic acid 0.25mg tab.													
74.	Fluorescin 4% strips													
75.	Fluoxetine 20mg tab													
76.	Folic Acid 5mg tab.													
77.	Frusemide 10mg/ml inj (2ml)													
78.	Frusemide 40mg tab													
79.	Gamma Benzene Hexachloride (100ml)													
80.	Gelofusine (500ml)													
81.	Gentamicin 40mg/ml inj. (2ml)													
82.	Gentian violet crystals													
83.	Glibenclamide 5mg tab.													
84.	Glycerin 450ml													
85.	Glycerin suppository (adult)													
86.	Glutaraldehyde 2% solution													

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87.	Griseofulvin 125mg tab.													
88.	Haloperidol 5mg/ml inj													
89.	Hepatitis B vaccine													
90.	Human insulin 40 I.U/ml (soluble)													
91.	Human Insulin zinc suspension 40 I.U/ml													
92.	Human Mixtard (neutral + isophane) 30: 70													
93.	Hydralazine 20mg inj													
94.	Hydralazine 25mg tab													
95.	Hydrochlorothiazide 25mg tab													
96.	Hydrocortisone 1% cream (15g)													
97.	Hydrocortisone 1% eye ointment (5g)													
98.	Hydrogen peroxide 20 vol 6% soln (plastic bottle)													
99.	Hydroxyethyltheophylline 220mg/ml (Deriphyllin) inj (2ml)													
100.	Ibuprofen 400mg tab.													
101.	Ipecacuanha tincture (450ml)													
102.	Iron Dextran (50mg elemental iron/ml) IM, IV inj.													
103.	Isoniazid 100mg + Thiacetazone 50mg tab.													

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104.	Isoniazid 100mg tab.													
105.	Isoniazid 300mg tab.													
106.	Isosorbide dinitrate 10mg tab													
107.	Isosorbide dinitrate 5mg sublingual tab													
108.	IV drip set													
109.	Ketamine 50mg/ml inj (50ml)													
110.	KY jelly													
111.	Lactulose Solution 10mg/15ml (200ml)													
112.	Levodopa 250mg + Carbidopa 25mg tab.													
113.	Levonorgestrel 0.15mg + ethinyloestradiol 0.03mg tab													
114.	Levonorgestrel 750mcg tab													
115.	Light magnesium carbonate powder, 450g													
116.	Lignocaine + adrenaline (Dental cartridge) 1.8ml													
117.	Lignocaine 2% + adrenaline 1 in 100,000 inj.													
118.	Lignocaine 2% gel													
119.	Lignocaine 2% inj. (30ml)													
120.	Lignocaine 4% solution (30ml)													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
121.	Magnesium sulphate 50% Inj.													
122.	Magnesium sulphate powder 400 g													
123.	Magnesium trisilicate powder, 450g													
124.	Mannitol 20% inj (350ml)													
125.	Measles inj.													
126.	Medroxyprogesterone acetate depot 150mg/ml inj (1ml)													
127.	Methyldopa 250mg tab													
128.	Methylergometrine 125 mcg tab													
129.	Methylergometrine 200 mcg/ml inj (1ml)													
130.	Methylsalicylate 450 ml													
131.	Metoclopramide 10mg tab													
132.	Metoclopramide 5mg/ml inj (2ml)													
133.	Metronidazole 200mg/5ml syrup (60ml)													
134.	Metronidazole 400mg tab.													
135.	Metronidazole 5mg/ml inj. (100ml)													
136.	Morphine 10mg tab. (CD)													
137.	Morphine 15mg/ml inj. (1ml) CD													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
138.	Naloxone 0.4mg/ml inj.													
139.	Needle 18G (disposable)													
140.	Needle 20G (disposable)													
141.	Needle 22G (Disposable)													
142.	Needle 23G (disposable)													
143.	Needle 24G (disposable)													
144.	Needle 26G (disposable)													
145.	Needle 26G for cartridge (disposable)													
146.	Needle 27G (disposable)													
147.	Needle 27G for cartridge (disposable)													
148.	Niclosamide 500mg tab.													
149.	Nifedipine 20mg SR tab													
150.	Nitrofurantoin 100mg tab.													
151.	Nitrofurazone 0.2% cream													
152.	Nystatin 500,000 unit tab													
153.	Oral Rehydration Salt													
154.	Oxygen inhalation													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
155.	Oxytocin 5 unit/ml inj (1ml)													
156.	Paracetamol 500mg tab.													
157.	Penicillin V 250mg tab.													
158.	Peppermint spirit 450ml													
159.	Pethidine 50mg/ml inj. (2ml) CD													
160.	Phenobarbital 200mg/ml inj. (CD)													
161.	Phenobarbital 30mg tab.													
162.	Phenytoin 100mg tab.													
163.	Phenytoin 50mg/ml inj (2ml)													
164.	Phytomenadione (vit. K) 10mg/ml inj (1ml)													
165.	Pilocarpine 1% eye drops													
166.	Pilocarpine 2% eye drops													
167.	Podophyllum resin 25g													
168.	Poliomyelitis oral solution													
169.	Potassium chloride 15% inj. (10ml)													
170.	Potassium chloride powder 450g													
171.	Potassium iodide crystals 450g													

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172.	Potassium permanganate crystals, 450g													
173.	Povidone Iodine Solution (Betadine) 5% w/v													
174.	Prednisolone 5mg tab													
175.	Primaquine 7.5mg tab.													
176.	Procaine Benzylpenicillin 3g inj.													
177.	Proguanil 100mg tab.													
178.	Promethazine hydrochloride 10mg tab													
179.	Promethazine hydrochloride 25mg/ml inj. (1ml)													
180.	Pyrazinamide 500mg tab.													
181.	Pyridoxine (Vitamin B6) 25mg tab.													
182.	Quinine 200mg tab.													
183.	Quinine 300mg/ml inj (2ml)													
184.	Ranitidine 150mg tab													
185.	Ranitidine 25mg/ml Inj (2ml)													
186.	Retinol (Vitamin A) 200,000 unit cap.													
187.	Rifampicin 150mg tab.													
188.	Rifampicin 300mg tab.													
189.	Risperidone 2mg tab.													

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190.	Salbutamol 4mg tab													
191.	Salbutamol Respiratory Solution 5mg/ml													
192.	Salicylic acid powder													
193.	Senna 7.5mg sennosides tab													
194.	Silver sulphadiazine cream 25g													
195.	Sodium bicarbonate 450g powder													
196.	Sodium bicarbonate 7.5 % inj. (25ml)													
197.	Sodium chloride 0.9% inj (540ml)													
198.	Sodium Citrate powder													
199.	Spirit													
200.	Spirolactone 25mg tab													
201.	Streptomycin 1G inj.													
202.	Sulphamethoxazole 400mg + Trimethoprim 80mg tab.													
203.	Sulphur sublime powder 450g													
204.	Syringe 1ml glass van (Insulin)													
205.	Syringe 1ml with needle (disposable)													
206.	Syringe 2ml glass van													

	NAME OF DRUG	Jan / Jul	Feb Aug	Mar / Sep	Apr / Oct	May / Nov	Jun / Dec	Total Issued	AMU	Balance	Batch no.	Manu date	Exp date	Qty reqd.
207.	Syringe 2ml with needle (disposable)													
208.	Syringe 5ml glass van													
209.	Syringe 5ml with needle (disposable)													
210.	Syringe 10 ml glass van													
211.	Syringe 10ml with needle (disposable)													
212.	Syringe 20ml glass van													
213.	Syringe 50ml glass van													
214.	Syringe for dental cartridge													
215.	Tetanus antitoxin 1500U inj.													
216.	Tetanus toxoid injection													
217.	Theophyllin 69mg + Etophyllin 231mg tab. (300 mg retard).													
218.	Thiamine (Vit B1) 100mg/ml inj. (1ml)													
219.	Thiamine 75mg tab													
220.	Thyroxine 100 mcg tab.													
221.	Triamcinolone Acetonide 0.1% cream													
222.	Tuberculin inj.													
223.	Vitamin B complex (250mg/10ml) inj													

