

*The 8<sup>th</sup> Progress Report & Coordination Meeting (PRCM) was convened on the 31<sup>st</sup> of December 2008 at the Hon'ble Lyonpo's Chamber at 1530 Hours. The Hon'ble Lyonpo chaired the meeting.*

### **General Discussions:**

At the onset, the Hon'ble Chair extended his appreciation to all the members for their support rendered in making the monthly PRCM a success. The Hon'ble Chair remarked that institutionalization of the monthly PRCM is to achieve and enhance transparency and accountability through:

1. Collective consensual and consultative decision making process
2. Enhance and build team and working spirit between various departments/divisions and
3. Share information and expertise

At the same time, the Chair noted that the absence of the Executive Officials in the PRCM defeats the purpose of PRCM – since the PRCM is the apex body related to decision making in the Ministry.

The Hon'ble Chair once again reiterated that any follow-up activities related to respective departments/divisions after deliberation in the PRCM should be presented in the successive PRCM. The Chair directed the PPD to include presentation of follow-up activities as one of the permanent agendas in the PRCM.

The Chair also informed that the minutes as usual will be posted in the web and urged all the members to utilize the web for downloading the minutes for necessary action.

### **Specific Discussion**

1. The Hon'ble Chair informed the floor that concerns regard correct clinical pathways leading to accurate diagnosis has been brought to his notice and asked whether there is an effective referral system in place or not. After discussing the issues related to the procedures of filter clinics, it was found that the system of filter clinics was not implemented efficiently. Hence, to further improve the final diagnosis and enhance health care delivery, the Hon'ble Chair and the forum directed that the following should be undertaken immediately:

- ❖ A team headed by the DG, DMS to be formed, comprising of the CPO – PPD, CPO – QASD and Medical Superintendent – JDWNRH, to study and make a report on the **“Clinical Pathway”** along with the recommendations and consequences: **DG, DMS & Team**
- ❖ The House also endorsed that the Report be submitted to the Hon’ble Chairman by 5<sup>th</sup> of January, 2009: **DG, DMS & Team**

2. The Forum also directed that the same team should submit the ideal HR Requirements/Projections for functioning of the 350 bedded hospital along with the Basic Minimum HR Requirements and submit it to the Hon’ble Chair: **DG, DMS & Team**

3. The Chair directed that the Information & Communication Bureau (ICB) should develop materials related to procedures of **“Clinical Pathway”** and disseminate the information to the Public: **CPO, ICB/Director, DoPH**

4. The Hon’ble Chair once again voiced concerns regarding the issues related to supply of medical equipments in the Hospitals and BHUs. In line with this, the DG, DMS informed the floor that the creation of a new division – Essential Medicines & Technology Division (EMTD) was initiated to address this type of issues. The DG, DMS briefed the forum that medical equipments/supplies supplied to all the health centers will be reviewed and a detailed report will be submitted to the Ministry: **DG, DMS**

5. In line with the Cabinet’s instruction, the Hon’ble Chair informed that the Hon’ble Lyonpo of Ministry of Works and Human Settlement (MoWHS) has agreed to allocate a plot within the Thimphu City premises for establishment of Medical College and directed the HIDP to explore appropriate Government Land within the Thimphu City. Further, the Chair directed that the Secretary of Health should follow up this issue with the Secretary of Works and Human Settlement: **PD – HIDP/Secretariat (MoH)**

6. The Hon’ble Chair also directed that the HIDP should follow up on the land for construction of Public Health Laboratory (within Thimphu Municipal Area): **PD - HIDP**

7. The Hon’ble Chair informed the forum that since 3 times extension for JDWNRH constructions has already been considered; the MoH should not accept and entertain any more extension request made by the Contractor. The forum along with the Hon’ble Chair instructed the

Project Director (PD) -HIDP to convey the contractor that Ministry should be informed only when the building is fully completed. **PD - HIDP**

8. The floor directed that the PRU should submit the detailed proposal on the corporatization of PRU to the Ministry and the Ministry will submit the proposal to CCM for further endorsement: **Head, PRU, ITMS**

9. It was recommended that DMS should share the write up of the new division – Essential Medicines & Technology Division with the PRCM members and get the feedback within a week's time: **DG, DMS**

10. The Hon'ble Chair stated that if doctors are invited by the program as an advisor/consultant to the program, they should be encouraged to do so but only after hospital hours. It was stated that each of the senior doctors should be identified and provided opportunity to work as consultants with the programs besides their regular mandate so that their expertise is utilized by the program: **MoH**

11. The PHED under DoPH was directed to draft a letter to Hon'ble Lyonpo, MoWHS on the requirement and importance to have a dedicated engineer to RWSS in each dzongkhags respectively: **EE, RWSS (PHED)**

12. The Hon'ble Chair instructed the PHED to submit a brief write up regarding the status of RWSS (including the role the MoWHS should do) to be submitted to Cabinet for further follow up: **EE, RWSS (PHED)**

13. The house directed that the Quality Assurance & Standardization Division (QASD) should be fully utilized by the departments whenever the respective departments raises issues related to quality be it international standards, facility standards or service standards: **DoPH,DMS/QASD**

14. Keeping into consideration the various problems associated while coordinating or conducting training by the programs, the Hon'ble Chair directed to explore the possibility of having a separate unit within RIHS who will solely be responsible for the entire program based training. However, PPD was directed to work on the possibility of instituting a separate training unit and come up with the mode of operation looking into the capacity building of the lecturers and involvement of technical person from Ministry and JDWNRH. **PPD/RIHS**

15. It was agreed that the delay in implementation of activities at the Dzongkhag level was due to problems related to release in funds to the Dzongkhags. The Hon'ble Chair directed the PPD to put up this issue during the Annual Dzongdas' Conference: **PPD**

16. Concerns were raised on punctuality- while coming to office and leaving office, leaving office during office hours, cleanliness of office and taking leave at the same time within the division/department. The Hon'ble Chair directed that a leave mechanism has to be developed to avail leave. The Hon'ble Chair cited the mechanism adopted by Cabinet (leave put up - 3 months in advance): **AFD/HRD**

17. The QASD was directed to print and publish all the standards developed for various services and was also asked to post in the website: **QASD**

18. The Hon'ble Chair directed that any programme undertaking reviews should include critical divisions like HRD/AFD and PPD. Further, the house felt that the PPD should revive the quarterly progress review meetings (QPRM) and subsequently, the important issues be put up to Secretary or Minister for further interventions: **PPD**

19. The Hon'ble Chair instructed HRD that while carrying out transfer exercises, due consideration should be given to the background of the personnel and situation. It was highlighted that a person should not be transferred for the sake of transfer: **HRD**

20. The house directed the PPD to start working for Annual Health Conference (AHC) – 2009. The PPD was instructed to select a theme and date for the AHC – 2009 and call in the agendas. As agreed, the Hon'ble Chair indicated that the AHC – 2009 will be held in Mongar: **PPD**

21. The Hon'ble Chair instructed the Medical Director, JDWNRH to coordinate the Annual Clinical Conference at the same time, as it is the first Annual Clinical Conference, it was felt that the PPD should also provide technical support in coordinating the meeting: **PPD/JDWNRH**

22. The Hon'ble Chair directed that the Personnel Information System (PIS) has to be developed in HRD/M for effective monitoring of personnel and agreed that the DG, DMS will spearhead this work: **DG (DMS)/HRD/M**