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གསོ་བ་ལྷན་ཁག།

ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF HEALTH
THIMPHU BHUTAN
P.O BOX: 726



MoH/HRD-4/2018/

2399

September 12, 2018

NOTIFICATION
(Promotion for January 2019)

This is to notify all the Departments/Division/Hospitals under the Ministry of Health to submit the promotion proposals for **January 2019**.

All employees of the Ministry who are due and eligible for **January 2019 promotion** are requested to process promotion through their respective Department/Division/Hospitals. Employees who are eligible for fast track promotion (*individuals who have served two years in the current sub level for first Fast Track Promotion and three years in current position level for second Fast Track Promotion*) may also process their promotion.

The promotion proposals should reach the HR Division of the Ministry **on or before October 31, 2018** with the following documents:

1. Performance Appraisal Form for FY 2017-2018 for Operational Category only;
2. Specific job description of the proposed Specialist Position (P1 Specialist);
3. Undertaking form for Specialist promotion (form 13/4 of BCSR 2018);
4. Valid online approved Audit Clearance Certificate for Promotion and
5. Valid online approved Security Clearance Certificate.

The Medical Doctors can apply for promotion as per Schedule 13/A of BCSR 2018.

Kindly visit www.rcsc.gov.bt for promotion related forms.

(Tenzin Chopel)
Director, Directorate Services

Copy to:

1. Hon'ble Secretary, Ministry of Health, Thimphu for kind information.
2. Director General, Department of Medical Service, MoH, Thimphu for kind information.
3. Director General, DTMS, MoH, Thimphu for kind information.
4. Director General, DoMSHI, MoH, Thimphu for kind information.
5. Director, DoPH, MoH, Thimphu for kind information.
6. Medical Superintendent, MERRH, Mongar for information and necessary action.
7. Medical Superintendent, GCRRH, Gelephu, Sarpang for kind information.
8. Chief Medical Officer, Gidakom Hospital, Thimphu for kind information.
9. Chief Medical officer, Phuntsholing Hospital, Chukha for kind information.
10. Chief Medical Officer, Dewathang Hospital, S/Jongkhar for kind information.
11. Chief Planning Officer, PPD, Secretariat, MoH, Thimphu for kind information.
12. Chief Internal Auditor, IAD, Secretariat, MoH, Thimphu for kind information.
13. Chief Program Officer, QASD, Secretariat, MoH for kind information.
14. HR Focal Officer, HRD, MoH, Thimphu information and necessary follow up.